



# SOUTHERN HANGGLIDING PARAGLIDING CLUB

[www.southernclub.co.nz](http://www.southernclub.co.nz)

## Annual General Meeting 2023

### Minutes

Location: Cardrona Hall, Cardrona

Date: 3<sup>rd</sup> November, 2023

Time: 1800 – 2100 ( with BBQ)

Apologies: Ben Kellett, Kylie Parkes, Peter Grieves, Nathan Hyslop, Craig Smith, Rene Schwaller

Attendees: Tim Brown (chairperson), Mark Hardman, Vicki Zadrozny, Daniel Rizo, Sanae Noguchi, Josh Short, Zac, Sam Lees, Nina Harrap, Bradley Franks, Chris Connolly, Jesse Dhue, and 19 others. (Total 31)

The meeting was well attended and popular with a BBQ prior. Tim opened the meeting at 1855 together with Nina using the new Club Public Speaker amplifiers. As per the Agenda:

1. **2022 AGM minutes** read and correct.

**Agreed:** Bradley Franks  
Vicki Zadrozny  
Approved

2. **Presidents Report:** Read by Nina (and at times issues expanded by Tim).

Notable points: review of events held during the year, notably the NZ PG Nationals in January, Acrofest, Hike& Fly. Pigeon Island cancelled due DoC issues. No Southern Fun in 2023 for the same reason. Acknowledged Louis Tapper for his efforts in the PWC in Spain by coming 10<sup>th</sup>. Treble Cone had major upgrades this year and looking very smart. All the Sites require regular upkeep and volunteers. Tim won't be mowing the lawns forever! Carpark4 repaired and the Terraces bottom landing has been sold. Thanks to Sanae for the First Aid course and to Bradley and Sanae and others for the WoF nights. Thanks to Blake, Dom and Sanae for the Parachute reserve info evening. The Gondola MOU was revised in February with a simplified Sign-off ability. Asking for more members to step up to assist Sanae and Bradley with 'sign-offs' ( Josh Short volunteered). There was a QLDC consultation re Wanaka airport and the surrounding airspace. PG and the Gliding fraternity were not initially included in the consultation which would've resulted in excluding PG /HG from the Wanaka CFZ as it was proposed to become transponder mandatory airspace. Louis Tapper and Tim did a huge amount of work to reconcile this issue by liaising with GNZ and others. The proposal was 'withdrawn' as it stood but 'watch this space'. A Tarras airport development might be more suitable from the perspective of PG airspace / xc use!. Several new LFZ's proposed for near Tarras. Yet to be approved by CAA. Mark Hardman pointed out that LFZs are no fly zones unless

cleared by the operating authority. Fly with airband radios on xc. Mt Iron has recently been ok'd to fly but is still under development. Be mindful and considerate if flying there. How we operate at Mt Iron may influence our anticipated return to the takeoff at the top of the Forestry Block ( at Coronet Peak) and Whitechapel Road ( Terraces) as all are owned / controlled by QLDC. The landing field at the Terraces has been sold. No update on the current status of that field. Top landings only at the Terraces with an emergency available at Whitechapel road. Tim explained the issues there with Council. Protracted and difficult negotiations are on-going with DoC for a National concession for 'foot-launched' take-off and landings on DoC land. The NZHGPA is pursuing the issue at senior level. 'Fly50' celebrations in Wellington in November. The government Societies registry is requiring all Clubs / members to re-register with certain new requirements which may mean a review of our Constitution and legal advice may be sought. There is some time to do this. Encourage the newer pilots to engage by using WhatsApp. Noted that most incidents occur with the newer (<100hours) pilots. Introduce yourself to assist and guide the newer pilots. A thank you to many members who have assisted in the day-to-day operating of the Club. Please everyone assist and don't assume that others will get 'stuff' done. Step up! Safeguard our sport.

**Agreed:** Jesse Dhue  
Vicki Zadrozny  
Approved

3. **Safety Officers report (PG):** Bradley Franks presented his report. Generally happy with safety concerns. Use airband radio on xc. Acknowledged the NZHGPA safety review. No HG Safety report.

**Agreed:** Tim Brown  
Nina Harrap  
Approved

4. **Revision of Constitution:** The government Societies Registry is being completely reviewed and all Societies must re-register with the Societies Registry by April 2026. Tim introduced the Clubs' Constitution to the members. It is available on the Club website and is worth a read. Many members aren't aware of it. Legal advice may be sought in reviewing the Constitution so that it conforms to the new Registry requirements. Standby for further updates.

5. **Accounts for the year:** The Annual financial Statement was presented and explained by Tim Brown. The Club made \$3800 for the year after significant costs for Treble Cone upgrades which had been budgeted in 2022. Income is mainly from membership subscriptions and bank interest. There was a proposal for budgeting for accounting and legal fees. A discussion ensued for the purchase of first-aid kits for TC and the Flight Park. ( see other business). Mark Hardman suggested he might be able to assist in preparing these annual reports. There must be Club members that have accounting skills. The Financial Statement as presented for 2023 was...

**Agreed:** Bradley Franks  
Daniel diazRizo  
Approved

6. **Election of Committee:** Nina and Amelia are stepping down from their respective roles. A new President and Secretary were required. Nina is moving to Christchurch. Tim gave a small talk on being President and how it might sound a little daunting but is rewarding and that most new members, though initially reluctant to take on the role, bring their own unique contribution to the Club. Everybody has their own management style. Jesse Dhue volunteered to become the next President to loud applause and approval from the members. Kylie Parkes had recently spoken with Tim about Secretarial duties and volunteered to be the new Secretary. Though absent from this meeting she was elected to the Committee as Club Secretary. Kat Cerna has stepped down from the

Committee. All other members have agreed to stay on and Ben Kellett has volunteered for and been approved as the new Airspace Officer.

**The Committee for 2023-2024 is:**

<b>President:</b>	Jesse Dhue
<b>Secretary:</b>	Kylie Parkes
<b>Safety Officer PG</b>	Bradley Franks
<b>Safety Officer HG</b>	Pete Helliwell
<b>Airspace</b>	Ben Kellett
<b>IT / Website:</b>	Daniel diazRizo
<b>Events</b>	Vicki Zadrozny
<b>Wanaka</b>	Doug Patterson
<b>General</b>	Tim Brown
<b>General</b>	Craig Smith
<b>General</b>	Louis Tapper
<b>General</b>	Sam Lees
<b>General</b>	Nathan Hyslop

**Agreed:** Nina Harrap  
Tim Brown  
Approved

7. **Banking Signatories:** The Club banks with KiwiBank and any transaction require a proposer and then a seconder (or authorizer). Kiwibank requires that all signatories be approved at a General meeting. Members who are this year resigning as signatories are: Nina Harrap, Kat Cerna, Amelia McGeorge and (confirming) Paula Race.

The Kiwibank signatories for 2023 -2024 are now:

<b>Tim Brown</b>	<b>current</b>
<b>Craig Smith</b>	<b>current</b>
<b>Jesse Dhue</b>	<b>new</b>
<b>Kylie Parkes</b>	<b>new</b>
<b>Daniel diazRizo</b>	<b>new</b>

**Agreed:** Tim Brown  
Bradley Franks  
Approved

**8. General Business:**

- It was proposed that two first-aid kits be purchased for storage and use at Treble Cone and the Flight Park Landing zones. This had in fact been discussed at previous meetings. It was proposed that a Company be employed to ensure they are kept up-to-date. De-fibrillators not required. A budget of \$500 per kit was proposed by Bradley Franks and Daniel diazRizo.  
Approved
- With the re-development of the Forestry Block above the Flight Park by QLDC for recreational use it was proposed that the Club investigate (re-use of) a take-off site at the top of the ridge. The Club has historically had a site here for many years but had to give it up whilst the forest trees became too large and access was restricted. QLDC in conjunction with an Arrowtown development group is investigating recreational use for the whole forestry ridge. QLDC has already been approached by the Club for permission to re-institute Club use. That is ongoing. Ben Kellett proposed that funds be set aside so as to develop this site when it becomes available. It was deemed that the 'Sites' development fund could

meet the immediate needs of any development and that, as the Club was fairly solvent, that funds could be drawn over and above if needs be. No special approval of funds was required.

- Signage for PG operations will be required for Mt Iron. Doug Patterson to investigate.
- The sign at the Terraces should be amended (even temporarily) to reflect that the bottom landing zone is out-of-use until further notice. Josh Short was going to look at this.
- It was requested that since there are several members now in the Garston-Kingston region south of Lake Wakatipu that a windmeter be purchased and erected at (near) the old Garston Ski Hut on the Nevis Road. When the weather is right this is an easily accessible site and very flyable. It was deemed that not just the local pilots but many from Queenstown would travel south to Garston to fly if it was known to be flyable. It was approved that a windmeter be installed near the Garston Ski Hut (with landowners approval) (the local farmer Tim O'Brien???) Is ok with that and is an old HG pilot) The Hut is in fact on DoC land.
- Two windmeters were proposed (Blake Round and Daniel diazRizo) to be purchased. One as spare analogue one and one a solid-state instrument that it can be trialed. It could be installed at (say) Rocky Gully) where it can be monitored and the current RG windmeter moved to Garston. There is a solid state windmeter at the Remarkables Skifield. Approved

With No further business the Meeting was closed at 20:40

Minutes compiled by Tim Brown. Approved by Nina Harrap and Blake Round

Airspace:

(such as Cargo Bar, Fork n Tap, Kai's) so that the public begins to recognize us as an active, social contributor to the community.

Tim Brown is stepping down as President after six years, though he is staying on the Committee to assist especially with Finances and Airspace. Thank you Tim. Nina Harrap is going to take over the reins. She'll have a different and new perspective for the Club. Let us welcome and support Nina.

Proposed that the Presidents report be accepted as read

Proposed Amelia McGeorge  
Seconded Melanie Heather  
Approved

- 1. Safety Report:** Bradley Franks addressed the group as the new Safety Officer. Safety begins early in the flight or even prior to take-off. It's an attitude. Don't wait until landing! Please report all accidents / incidents via the NZHGPA 'no blame' incident reporting system. It's for the good of the whole community. Looks forward to working with Nina.
- 2. Financial Report:** The financial Report was presented and explained by Tim. The Club is in pretty good shape with a net profit last year of over \$7500. Total assets of around \$85000. The main source of revenue is the membership fees. They didn't change much due to Covid. Main expenses were Sites maintenance, Wind meters and Social events. Treble Cone works may be significant in 2023 and so it was proposed that:

"The Committee is approved to expend up to \$15000 for legally approved site development at Treble Cone's Pub Corner' in this financial year"

Proposed Mark Hardman  
Seconded Vicki Zadrozny  
Approved

(N.B.: In a non-meeting discussion with Committee members with Tim recently it was proposed that the Club approach the Central Lakes Trust for financing for Club issues)

Proposed that the 2022 Financial Report be accepted as read.

Proposed Melanie Heather  
Seconded Jesse Dhue.  
Approved

### 3. Committee for 2022-2023

- Tim Brown resigned as President after six years but remains on the Committee
- Nina Harrap is elected the new President.
  - Proposed Tim Brown
  - Seconded Chris ConnollyApproved
- Kat Cerna resigns from the Committee but remains as a Banking signatory.
- All other committee members keep their position
- 2022 - 2023 committee
  - Nina Harrap President
  - Amelia McGeorge Secretary
  - Bradley Franks Paragliding Safety Officer
  - Pete Helliwell Hang gliding Safety Officer
  - Tim Brown Treasurer, Airspace
  - Vicki Zadrozny Events Coordinator
  - Daniel Diaz Rizo IT/Website

- Doug Patterson           Wanaka representative
- Ben Kellett                General committee member
- Louis Tapper              General committee member
- Sam Lees                   General committee member
- Jesse Dhue                General committee member

Approved by all present.

#### 4. Other Business:

- First Aid kits. There is a need for good 'trauma' first aid kits at the landing sites (Flight Park and Treble Cone). Discussion with NZ Ski's 'Swanny' was urged as he has experience with trauma first aid requirements. Quite a long discussion ensued. Mention was made of the need for a practical first aid kit to be stored at launch, or better, the landing fields.

Motion: The Committee is urged to purchase trauma first aid kits to the value of \$1000 as they see fit.

Proposed:       Mark Hardman

Seconded:      Vicki Zadrozny

Approved

(Note: Tim recently had the PCC first aid kit updated. St Johns does not do them. A chemist was used to upgrade)

- Sanae Noguchi stressed the importance of members to sign out of ZHF and the Gondola and to ensure that others also do. Please follow up. It costs the club financially everytime a text is made.
- Dan emphasized that it needn't be the social committee member only that comes up with social ideas. Any member can do so and organize Club events ( e.g. Swanny and the Pigeon Island fly-in ( hugely successful this year) Thank you Swanny).
- Melanie Heather mentioned that, with the again arrival of many visiting pilots, the importance for local pilots to step forward and ensure that those VP's are licenced in accordance with NZHGPA requirements.
- Chris Connolly asked if there needs to be a professionally gardener required to sow grass at the Terraces. Josh will investigate a gardener for use of hydro-seed.
- Abe suggested forming a 5 member sub-committee to oversee sites maintenance and management. The general concensus was 'not really' as that can be done from within the existing Committee and that members must be prepared to initiate efforts to maintain day to day upkeep of the sites by using the existing Club social media.

Meeting closed at 2115.

Minutes compiled by Amelia and Tim.

05Nov22